

# EMBRY-RIDDLE

## Aeronautical University

### LETTER OF INTENT

I/we intend to make a gift in support of Embry-Riddle Aeronautical University and its mission:

Donor Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Gift/Pledge Amount: \_\_\_\_\_

Designation: \_\_\_\_\_

This gift is in ☐ honor / ☐ memory of: \_\_\_\_\_

Gift will be in the form of: ☐ Cash/Check ☐ Stock/Securities ☐ Online Payment ☐ Wire Transfer  
(See following page for instructions) (via credit card)

The gift will be fulfilled through a(n): ☐ One-Time Gift ☐ Enclosed Payment ☐ Pledge\* (max 5 years)

\* If fulfilling by pledge, payments will be made: ☐ Annually ☐ Semi-Annually ☐ Quarterly

Pay Schedule: \_\_\_\_\_ Number of Years: \_\_\_\_\_  
(MM/DD/YYYY)

☐ Please send pledge reminders

☐ My employer matches gifts

Company Name: \_\_\_\_\_

➤ Donor commits to full pledge amount, the employer match is in addition to the same designation.

☐ Name(s) as you would like to be recognized: \_\_\_\_\_

☐ This gift is to be made anonymously

(If unchecked, donor permits name and gift amount to be displayed for donor recognition)

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please mail the completed form to:**  
Embry-Riddle Aeronautical University  
ATTN: Advancement Services  
1 Aerospace Blvd  
Daytona Beach, FL 32114-3900

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_

*As a not-for-profit, higher educational institution, Embry-Riddle relies on and deeply appreciates contributions from its alumni, friends and partners. All contributions to Embry-Riddle are tax-deductible to the fullest extent allowed by law.*

## GIVING INSTRUCTIONS

### CASH/CHECK INSTRUCTIONS

**Please make checks payable to:**

Embry-Riddle Aeronautical University

**Mail to:**

Embry-Riddle Aeronautical University

ATTN: Advancement Services

1 Aerospace Blvd

Daytona Beach, FL 32114-3900

### STOCK/SECURITIES INSTRUCTIONS

The following information regarding the University's Bank of America Merrill Lynch account is necessary to transfer a gift of stock and should be provided to your broker as follows:

**ERAU Account #: STL02897**

**DTC #: 8862**

**Account Name: Embry-Riddle Aeronautical University**

**Tax ID: 59-0936101**

**Contact:**

Madeleine Scanio

Registered Wealth Management Client Associate

Bank of America Merrill Lynch

7501 Wisconsin Avenue Suite W600

Bethesda, MD 20814

Office: (301) 215-4418 Fax: (301) 710-5075

[Madeleine.Scanio@ml.com](mailto:Madeleine.Scanio@ml.com)

Alternative Mark Randall, VP

Office: (301) 215-4446 Email: [Mark.Randall@ml.com](mailto:Mark.Randall@ml.com)

When making either a stock/securities gift or a wire transfer, please notify Embry-Riddle Office of Philanthropy at (800) 362-9285 that a gift is on the way and its purpose so that we can direct it to the appropriate fund.

### ONLINE GIVING INSTRUCTIONS

To make a gift online, please visit

[givingto.alumni.edu](https://givingto.alumni.edu) and be sure to select the fund you would like to support from the list of options. If the fund you wish to support is not listed, please select "Other fund not listed" and type in the campus, program, or other area of focus that you would like to support.

### WIRE TRANSFER AND ACH INSTRUCTIONS

**Wire to:**

JPMorgan Chase Bank

270 Park Avenue

New York, NY 10017

**Credit to:**

Embry-Riddle Aeronautical University, Inc.

1 Aerospace Blvd

Daytona Beach, FL 32114

ABA #: 021000021

**Account #: 825062612**

SWIFT Code: CHASUS33 (international wires)

Account Name: Embry-Riddle Aeronautical University

### For ACH and Echeck Delivery:

Bank Routing Number: 267084131

Account Number: 825062612

Account Name: Embry-Riddle Aeronautical University, Inc.

### DOUBLE THE IMPACT OF YOUR GIFT

Did you know that many companies have a matching gift program and will match eligible donations made to non-profit organizations?

Check with your employer today to see if your gift can be matched to double the impact!

<https://givingto.erau.edu/match>